

# Red Flags!

Red flags are signs of danger or a problem. Protect yourself and your organization from cybercriminals by being aware of these warning signs and knowing actions to stay safe.



## Common Red Flags

Someone you don't know following you or your co-workers inside the office.

Someone looking at your screen or watching what you type.

Someone you don't recognize looking through a desk.

Social media connection requests from someone you don't recognize.

Receiving an unusual request from someone you know.

Requests that offer you something in exchange for private organizational information.

Unexpected emails, phone calls, and voice or text messages.

Urgent requests to take an action.



## Actions to Stay Safe

Contact security about unknown individuals.

Pay attention to your surroundings and safeguard organizational information.

Keep confidential information and devices locked-up/secured when not in use.

Don't accept unsolicited requests; report them to the service.

Contact the person directly to verify it's legitimate.

Be cautious before sharing any personal or organizational information.

Follow your organization's security policies for handling suspicious correspondences.

Never act on emotion and take the time to verify the request is legitimate.

**Always stop, look, and think before you click on a link, open an attachment, or take any action!**

